



Graduation and Promotions Policy

Ratified by RAK Academy Board of Governors on 16 November 2020. Document No. POL10.161120.B

1. Rationale

The following Academy Policy guidelines serve to directly reference only in-school graduation and promotion criteria and the passing requirements differ from national equivalency requirements.

In obtaining national equivalence, a High School Certificate must be issued from the UAE Ministry of Education (MOE). To obtain this as of Sept. 2023, a student must comply with the regulations and process published by the MoE, which can be found at the following address:
<https://www.moe.gov.ae/en/eservices/servicecard/pages/certequivalent.aspx>

RAK Academy will ensure adherence to National Equivalency requirements as an addition to the requirements of this policy.

2. Purpose

Student promotion from one academic year to the next will depend upon a students' ability to successfully meet the academy's requirements. All individuals in all grades must satisfy the basic requirements to continue to study in the next grade, unless extraordinary circumstances are adjudged to exist by the Executive Principal. In-school promotion to a higher grade (grade graduation) will be an annual process and reported to the Ministry of Education. The legal requirements for equivalence as set out by the Ministry of Education in the United Arab Emirates will be factored into the overall process but this policy sets out the Academy's internal graduation and promotions framework requirements.

3. Grade Graduation and Promotion

In order to successfully graduate/be promoted from one grade to another, all students at RAK Academy must:

- Maintain an average annual school attendance of 92% (longer term absences for sickness, supported by medical notification are not subtracted from annual attendance)
- Ensure excellent punctuality to lessons (minutes late to lesson will be doubled and subtracted from the annual school attendance).

In addition, the academic requirements are stipulated as follows:

3.1 Primary Grades 1-5

- Achieve at least 50% or higher in Ministry Arabic Language A (mandatory for Arabic speakers)
- Achieve at least 50% or higher in Ministry Arabic Language B (for non-Arabic speakers)
- Achieve at least 50% or higher in Ministry Islamic Studies (mandatory for all Muslims)
- Pass* at least two additional key subjects from English, mathematics and science.

**Passing requirement - working at Grade Related Expectations or better, benchmarked against prior grade level (minimum 12 months or less behind international ARE's specific to the relevant grade level).*

3.2 Secondary Grades 6-9

- Achieve at least 50% or higher in Ministry Arabic Language A (mandatory for Arabic speakers)
- Achieve at least 50% or higher in Ministry Arabic Language B (for non-Arabic speakers)
- Achieve at least 50% or higher in Ministry Islamic Studies (mandatory for all Muslims)
- Achieve at least five additional subjects passes with grade point 3/ grade E or above (applicable for NC subjects)



3.3 Secondary Grade 10

Pre-requisites for promotion into Grade 11:

- Achieve 60% or higher in Ministry Arabic Language A (mandatory for Arabic speakers)
- Achieve 60% or higher in Ministry Arabic Language B (for non-Arabic speakers)
- Achieve 60% or higher in Ministry Islamic Studies (mandatory for all Muslims)
- Achieve 'A*, A, B, C' or '9, 8, 7, 6, 5, 4' grades in at least five Ordinary Level, GCSE or IGCSE subjects from an approved list

3.4 Secondary Grade 11

Pre-requisites for promotion into Grade 12 or graduation from Grade 11(latter applies until 2023 only):

- Achieve 60% or higher in Ministry Arabic Language (mandatory for Arabic speakers)
- Achieve 60% or higher in Ministry Islamic Studies (mandatory for all Muslims)
- Achieve 'A, B, C, D' grades in at least two AS Level subjects (from an approved list)
- Achieve an overall minimum point total of 21 in the IB Diploma program Grade 11 examinations

3.5 Secondary Grade 12

Pre-requisites for final graduation from RAK Academy ISK:

- Achieve 60% or higher in Ministry Arabic Language (mandatory for Arabic speakers)
- Achieve 60% or higher in Ministry Islamic Studies (mandatory for all Muslims)
- Achieve 'A, B, C, D' grades in at least two full A Level subjects (from an approved list)
- Achieve an overall minimum point total of 24 in the IB Diploma program

4 Reporting Student Progress

The school will report each child's academic progress and cumulative annual attendance (including minutes late to lesson) in the form of a 'Grade Card'. These will be issued at least three times throughout an academic year and accompanied by one full written report annually. Parents and students will be able to use these 'Grade Cards' to monitor their progress against the graduation/promotion requirements set out in Section 3 above.

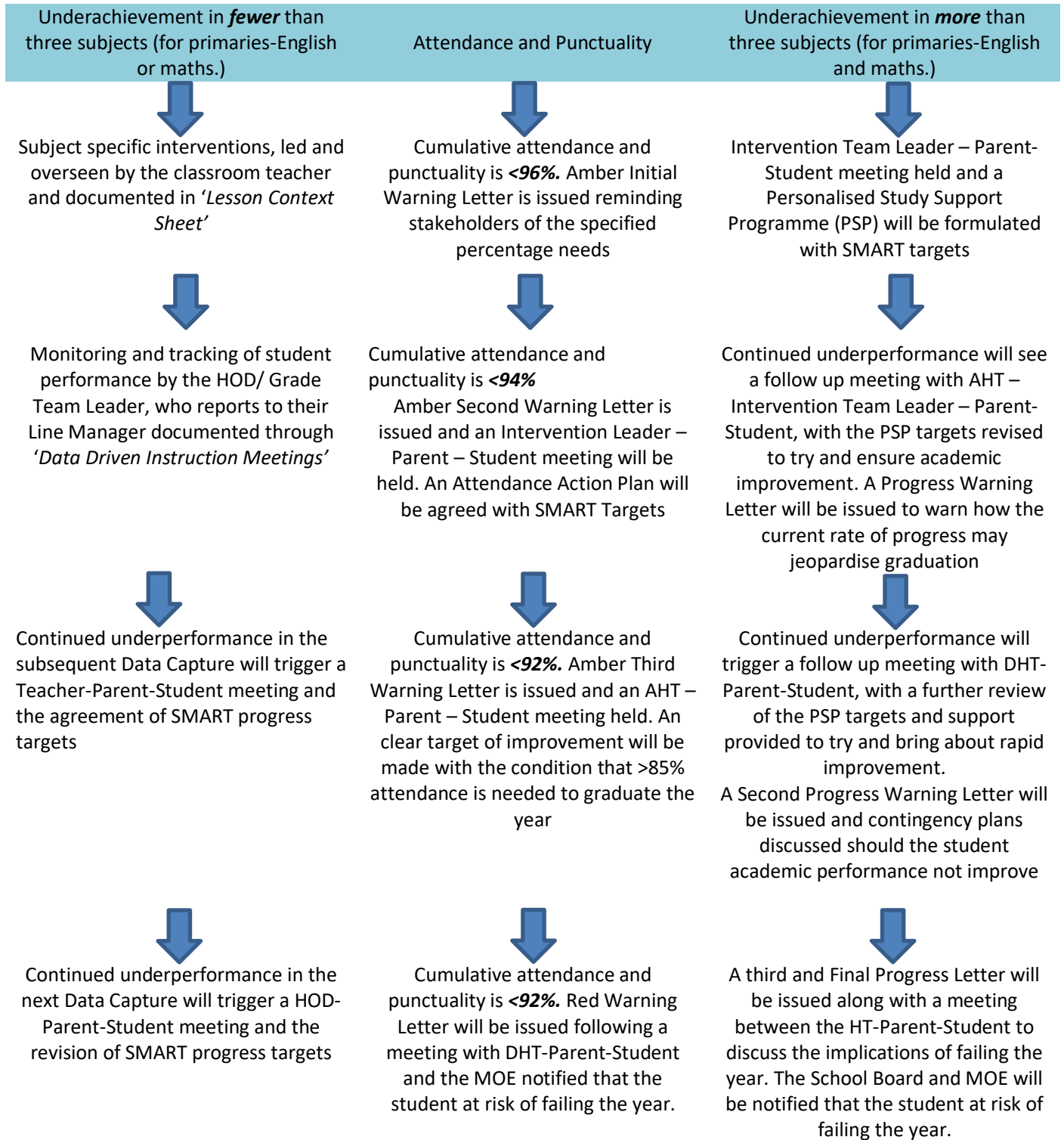
Where reporting grades are used for graduation/promotion purposes, the final data collection or the average for the year will be used (whichever is the higher).

5 Students at risk of not graduating

Intervention Grade Team Leaders, overseen by the Assistant Head Teacher for Student Development, will identify students at risk of failing to meet the requirements to successfully graduate/be promoted from one grade to the next. Upon identification of a student at risk they will move onto the appropriate intervention pathway (see Appendix 1).



Appendix 1: Intervention Pathways





Appendix 2: Transposition Tables

Primary

RAKA (BSK, BSR, BSH)	RAKA (IPK)	UK NC Subject Equivalent Percentage	MOE Subject Equivalent Percentage	MOE Grade
WG+	EE+	95 - 100	98 - 100	A
WG	EE	90 – 94.99	93 – 97.99	
WA+	IP	80 – 89.99	90 – 92.99	
WA	ME	70 – 79.99	80 - 89.99	B
WT+	PT	60 – 69.99	70 - 79.99	C
WT	SR	50 – 59.99	60 - 69.99	D
WB+	WB+	40 – 49.99	50 - 59.99	E
WB	WB	Less than 40	Less than 50	F

Secondary

Key Stage 3

RAKA Decimal Grades (ISK)	UK NC Subject Equivalent Percentage	MOE Subject Equivalent Percentage	MOE Grade
9	98-100	98 - 100	A
8	94-97.99	96 – 97.99	
7	90-93.99	93 – 95.99	
6	80-89.99	90 – 92.99	
5	70-79.99	80 – 89.99	B
4	60-69.99	70-79.99	C
3	50-59.99	60-69.99	D
2	40-49.99	50-59.99	E
1	Less than 40	Less than 50	F

Key Stage 4

iGCSE Grade (Number)	iGCSE Grade (Letter)	UK NC Subject Equivalent Percentage	MOE Subject Equivalent Percentage	MOE Grade
9	A*	98-100	98 - 100	A
8	A*	94-97.99	96 – 97.99	
7	A	90-93.99	93 – 95.99	
6	B	80-89.99	90 – 92.99	
5	C	70-79.99	85-89.99	B
4	C	60-69.99	80-85.99	C
3	D	50-59.99	70.79.99	D
2	E	40-49.99	60-69.99	E
	F	35-39.99	Less than 60	F
1	G	30.34.99		
	U	Less than 30		



Key Stage 5

IB	AS	A Level	UK NC Subject Equivalent Percentage	MOE Subject Equivalent Percentage	MOE Grade
7	A	A*	90-100	95-100	A
		A	80-89.99	90-94.99	
6	B	B	70-79.99	80-89.99	B
5	C	C	60-69.99	70-79.99	C
4	D	D	50-59.99	60-69.99	D
3	E	E	40-49.99	Less than 60	F
2	U	U	Less than 40		
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